Center for Women in Government & Civil Society

Rockefeller College of Public Affairs & Policy

Draper Hall, 312

135 Western Avenue, Albany, NY 12222

[www.albany.edu/womeningov/](http://www.albany.edu/womeningov/)

**THE NONTRADITIONAL EMPLOYMENT & TRAINING PROGRAM**

**2017-2018 POST-SECONDARY VANGUARD AWARD**



**FOR OUSTANDING STUDENTS PURSUING CAREER & TECHNICAL EDUCATIONAL PROGRAMS THAT ARE NONTRADITIONAL FOR THEIR GENDER**

*The Vanguard Award is administered by the New York State Nontraditional Employment & Training (NET) Project, Center for Women in Government & Civil Society, and is sponsored by the New York State Education Department through a Carl D. Perkins grant.* *The award recognizes outstanding* **post-secondary** *level students who are enrolled in CTE programs that are* ***not traditional*** *for their gender. A nontraditional career is an occupation where one sex comprises fewer than 25% of the total employed. Please visit the NET website for a complete list of these occupations.*

**Phase 1: Faculty Nomination of Students**

Students must be nominated by faculty/staff of nontraditional CTE programs. In order to nominate a student, the student must be:

* + Enrolled (2017-18 school year) in a Career and Technical Education (CTE) program that is nontraditional for their gender.
  + Enrolled in a post-secondary institution.
  + Attending a NYS school and is a NYS resident.
  + Schools may submit multiple nominations**. *Please complete a separate form for each student you nominate.***

Deadline to nominate a non-traditional student for the Vanguard Awards is **November 22, 2017.**

**Phase 2: Selection of Finalists**

A Committee of the NET program staff and stakeholders will review all nominations. Nominees are rated and ranked. The top 16 nominees are selected. Finalists are announced through email. All nominators receive an email from the NET Project announcing the names of the Vanguard Award finalists, along with their institution name. This email will be sent to all nominators and the CTE community on December 15, 2017.

**Phase 3: Submission of Essays by Nominees**

All students selected as finalists will be contacted individually by email as will nominators. Students are required to write an essay discussing their interest in nontraditional occupations and submit to the NET program*.* The details of the essay will also be emailed to both the student and the nominator along with the guidelines.

**Phase 4: Selection of Award Winners**

The NET program Selection Committee reviews essays of the 16 finalists and select 8 award winners. Award winners and their nominees are notified and invited to the Vanguard celebration in May.

**Phase 5: Vanguard Celebration**

Vanguard award winners and their guests are invited to a dinner in their honor in Albany, New York, followed by a Vanguard certificate ceremony and breakfast the next day. All travel expenses and accommodations are covered by the NET program. All award winners will also be interviewed. Videotaped interviews will be placed on the NET website to inspire others to follow in their footsteps. The NET Project will issue a press release from UAlbany that is picked up by media outlets in the finalists and winners hometowns.

***TIMELINE FOR VANGUARD***

* **Vanguard Award applications available online on October 18, 2017**
* **Faculty/teacher nominations due by November 22, 2017**
* **Finalists selected & notified on December 15, 2017**
* **Student Essays due by January 26, 2018**
* **Winners notified on February 12, 2018**
* **Vanguard Award Dinner& Award Ceremony in May 2018, Albany, NY**

***(The exact dates and location will be announced later.)***

*Please complete all Forms and send by mail or fax to the following:*

**Dr. Dina Refki**

**Director**

**The Nontraditional Employment & Training Program**

**Center for Women in Government & Civil Society**

**University at Albany**

**State University of New York**

**Draper Hall 312**

**135 Western Avenue**

**Albany, NY 12222**

**Fax: 518.442.3877**

For further information, please contact Dr. Dina Refki at 518.442.5127 and at [Drefki@albany.edu](mailto:Drefki@albany.edu)

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**NOMINATOR’S CONTACT INFORMATION:** (All future correspondence will be sent to this person)

Name:

Title:

School:

Telephone:­

Email Address:

Fax:   
Street Address:

City:

State:

Zip Code:

Name and title of administrator:

Signature of administrator:

**2017-2018 Vanguard Award**

**Vanguard Nomination Form**

**(To be completed by nominator. Use additional papers if needed)**

**Nominator Name:**

**Student Name:**

*Please answer the following short answer questions and provide concrete examples in your answer.*

1. **Please describe the student's academic performance: how do tests, projects, papers and assignments demonstrate the student's knowledge of her/his field?**

|  |
| --- |
|  |

1. **Does the student demonstrate awareness of the preparation needed to enter this field? Is she/he aware of the career opportunities that exist within this field?**

|  |
| --- |
|  |

1. **How does the student act as a role model? Does she/he take on additional responsibilities in professional organizations or student groups?**

|  |
| --- |
|  |

1. **Does the student understand the significance of a nontraditional career? Please comment.**

|  |
| --- |
|  |

**2017-2018**

**STUDENT NOMINATION FORM**

**TO BE COMPLETED BY NOMINATOR AND SUBMITTED BY November 22nd, 2017**

Student Name:

Email Address:

Phone

Street Address

City

State

Zip Code

Program Name:

Field of Study: (Check One)

|  |  |
| --- | --- |
| \_\_\_\_Agriculture, Food & Natural Resources | \_\_\_\_Education & Training |
| \_\_\_\_Business, Management & Administration | ­\_\_\_\_Health Science |
| \_\_\_\_Government & Public Administration | \_\_\_\_Information Technology |
| \_\_\_\_Human Services | \_\_\_\_Marketing |
| \_\_\_\_Manufacturing | \_\_\_\_Finance |
| \_\_\_\_Transportation, Distribution & Logistics | \_\_\_\_Hospitality & Tourism |
| \_\_\_\_Arts, A/V, Technology & Communications | \_\_\_\_Law, Public Safety, Corrections & Security |
| \_\_\_\_Architecture & Construction | \_\_\_\_Science, Technology, Engineering & Mathematics |

Number of years in program? \_\_\_\_\_\_\_\_

Intended career: \_\_\_\_\_\_\_\_

Is the student under the age of 18? YES\_\_\_\_\_ NO\_\_\_\_\_

Has the student signed the statement authorizing use of name and/or photograph in public relations activities? YES\_\_\_\_\_ NO\_\_\_\_\_

**VANGUARD STUDENT RECOGNITION AWARD**

FOR STUDENTS ENROLLED IN CAREER AND TECHNICAL EDUCATION PROGRAMS

NOT TRADITIONAL FOR THEIR GENDER

2017-2018

STUDENT INFORMATION FORM

TO BE COMPLETED BY STUDENT AND SUBMITTED BY November 22nd, 2017

**STUDENT:**

Name:

Telephone: ­

Email Address:

Telephone for Parent/Guardian, if different from above:

Street Address:

City:

State:

Zip Code:

School:

FOR ALL NOMINEES, please read and sign the following:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ give my permission for my name to be nominated for the

*(Please type your name)*

VANGUARD Student Recognition Award for Students in CTE programs not traditional for their gender and to have my photo taken for possible use statewide and nationally in publications and activities highlighting nontraditional careers. I also approve use of the photos for local publicity in media approved by the school I attend.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Student Date

FOR STUDENTS UNDER 18 YEARS OF AGE. Please ask a parent or guardian to sign the following permission statement:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ give my permission for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Please type name of parent/guardian)* *(Please type name of student)* nominated for the VANGUARD Student Recognition Award for Students in CTE programs not traditional for their gender. I give my permission to have his/her photo taken for possible use statewide and nationally in publications and activities highlighting nontraditional careers. I also approve use of the photos for local publicity in media approved attended by the student.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent or Guardian Date